



Policy No. 412

## **Motions from Committees or Workgroups**

Adopted: July 16, 1999

When a Council Committee or Workgroup has voted on a motion and recommends it to the Council for final action, the following procedure shall occur:

The motion in its complete text, along with any necessary supporting documentation, shall be submitted to the Council office at least 20 working days prior to the Council meeting.

The motion, in complete text with supporting documentation, shall be published for final action on the Council agenda.

At the Council meeting, the Committee or Workgroup Chair or designee shall make the motion to the Council on behalf of the Committee or Workgroup.

Coming from a Committee or Workgroup, the motion does not need a second.

The Council shall then engage in discussion and vote following the parliamentary procedures it has adopted.